



Willowview ELC – Autumn 2026

Welcome to our latest newsletter at Willowview ELC.

It's suddenly September already! Welcome to all our families old and new. We have returned after session 2026/27 full of fun, energy and curiosity which is lovely to see. All our children have settled well into their new routines, with changes to environments taking place over July, I would like to take the opportunity to thank all the staff and their hard work.

I am sure you can see the spaces for learning inside and outside are looking fabulous. The children are engaged and I can see lots of skills developing as a result.



Staffing

We would welcome some new members to our Willowview ELC team, Gaby, as Childcare and Education Worker in the Rowan Room, Emma L, as ASN and Emma W our second Modern Apprentice. Lesley and Lynn have returned to Willowview on a permanent basis as ASN workers and we couldn't be happier.

We currently still have three vacancies to fill, this is due to increased number of children registered – more news to follow when we have completed our recruitment process.

I would also like to share Tracy is currently absent from work here at Willowview on long-term sick leave. We wish her a full and speedy recovery. We will be welcoming back Fiona who will work alongside Ashleigh to ensure children's learning continues without disruption. Fiona is familiar to children who were attending last year and has been a valued member of our team in the past.



New Term Paperwork

All children will be given an envelope with their data check. Please ensure this is completed and returned to the office as soon as possible.

Our welcome and collection policy, including alternative collection policy has also been reviewed and shared. All parents/carers should ensure they have provided confirmation of who can collect their child. These are not emergency contacts; they are additional authorised adults for collection only.

Please return as soon as possible if you haven't already done this.

This Term

The addition of our outdoor shelter has been an exciting development to our nature space. Watch this space as the children and staff develop this further.

The child smile team will be visiting Willowview, all children will have the opportunity to learn about oral hygiene and the importance of looking after their teeth.

We also plan to take part in the MacMillan coffee morning fundraising event on Friday 25th September, look out for more information. It is going to be delicious!!!

Our stay and play dates will be displayed in the reception area during the month of September. Various dates and times will be available; this has been planned for the week beginning 28th September.



Dates for your diary

Fri 25th Sept	▶ MacMillan Coffee Morning – more details to follow soon
w/c 28th Sept	▶ Stay & Play sessions – more details to follow soon
Mon 5th- Fri 16th Oct	▶ October break for children on the termtime model . Children return on Monday 19 th October from 8.45am
Wed 11th Nov	▶ Fluoride varnishing for 3-5 year olds
Mon 23rd Nov	▶ Inservice training for staff. Closed for all children. Centre reopens from 8.45am on Tuesday 24 th Nov
Wed 22nd Dec – Mon 4th Jan CHRISTMAS HOLIDAYS	▶ Christmas holidays for children on the termtime model . Centre closes at 3.25pm on Tue 22 nd Dec and children return on Tue 5 th Jan from 8.45am
Thur 24th Dec – Mon 4th Jan CHRISTMAS HOLIDAYS	▶ Christmas holidays for children on extended models . Centre closes at 3.25pm on Wed 23 rd Dec and children return on Tue 5 th Jan from 8.45am



Reminders

- If your child is absent please contact us either by phone or email by **9.45am** so we can update our team. If we don't hear from you we will try and contact you via telephone for a wellbeing check to see if we are able to offer any help.
- If your child needs to take medicine whilst at nursery please ensure you complete an administration of medication form with the office.

Please remember that if your child has sickness or diarrhoea they must stay off nursery for 48 hours after the last episode. This is to ensure all families and staff are protected. NHS guidance can be found in the Parent Hub section of our website.

- Please ensure all children have a change of clothes in their bag, a pair of outdoor footwear such as wellington boots are available and most importantly all their personal belongings are clearly marked with their name – there are a lot of friends and items of clothing can at times go to the wrong home.

We appreciate your assistance in following our procedures to make Willowview a happy and healthy space for everyone.



Website

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